

VOLUNTEER AGREEMENT FORM

All coaches, team managers and officials working within Bungay Black Dog Running Club are encouraged to work to high standards and adopt recognised best practice where possible. In addition to their own standards of practice, they should be aware of and adopt the Club's own:

- Codes of conduct for coaches, team managers and officials
- Child protection guidelines
- Equity policy statement
- Accident/Incident guidelines
- Guidance on Social Media and Communications

The club will ensure that its coaches, team managers and officials have a copy of each policy and guidance note that is relevant to their work. The club will listen and respond to matters that the coaches, team managers and officials bring to its attention in relation to their work and will support, where possible, their training needs.

Your role as a volunteer is [*state nature and components of the volunteering role*] and starts on [*date*]. This volunteering role is designed to [*state how the volunteering role benefits the organisation*].

I,.....

am familiar with Bungay Black Dog Running Club's standards of practice named above and will adopt these in my work. I acknowledge receipt of copies of the documentation listed above and I accept the responsibility outlined in the Code of Practice detailed below.

Signed:..... Date:.....

Name:.....

Code of Practice for Volunteers

All volunteers must:

- Consider the well-being and safety of participants before the development of performance.
- Develop an appropriate working relationship with participants, based on mutual trust and respect.

- Make sure all activities are appropriate to the age, ability and experience of those taking part.
- Promote the positive aspects of the sport (e.g. fair play).
- Display consistently high standards of behaviour and appearance.
- Follow all guidelines laid down by UK Athletics and the club.
- Hold appropriate valid qualifications and insurance cover.
- Never exert undue influence over performers to obtain personal benefit or reward.
- Never condone rule violations, rough play or the use of prohibited substances.
- Encourage participants to value their performances and not just results.
- Encourage and guide participants to accept responsibility for their own performance and behaviour.
- Coaches should not accept any payment for coaching club members.

**ADDITIONAL NOTES FOR THOSE WHO HAVE UNDERTAKEN TRAINING COURSES PAID
FOR BY BUNGAY BLACK DOG RUNNING CLUB**

If you find that you cannot meet the agreed time commitments and standards we expect you to give reasonable notice so other arrangements can be made.

If you do not meet your commitments the club will expect to be reimbursed for the cost of training, in proportion to the time remaining of the following periods after receiving training:

- a. LiRF or Level One/Coaching Assistant – One year
- b. Level Two/Athletics Coach – Two years.